



YSGOL BENDIGAID WILLIAM DAVIES
BLESSED WILLIAM DAVIES
CATHOLIC PRIMARY SCHOOL



**SCHOOL
PROSPECTUS
2026-2027**

Ysgol Bendigaid William Davies
Blessed William Davies Catholic Primary School
Bodnant Crescent
LLANDUDNO
LL30 1LL

Telephone: 01492 875930

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swyddfa@bwilliamdavs.conwy.sch.uk

Headteacher: Lucy Phillips

Chair of Governors: Peter McGlory

Our school is a
Voluntary Aided Catholic Primary School

Director of Wrexham Diocesan Education Service:
Wendy White,
Education Office,
Bishop's House,
Sontley Rd,
Wrexham
LL13 7EW

Head of Conwy Education Service:
Dr Lowri Brown,
Education Department
Government Buildings
Dinerth Road
Colwyn Bay
LL28 4UL

MISSION STATEMENT

**“As God’s Family, we live, love and learn
happily together,
trying our best in all we do”**

At Blessed William Davies Catholic Primary School we:
strive to recognise each individual’s worth and talents and develop self-esteem and self-respect based on the model of Christ in the Gospels.
provide a loving atmosphere, encouraging respect and care for each other following Christ’s example.
provide a quality physical, spiritual, moral, academic, social and cultural education for all learners, allowing them to reach their full potential.
develop a knowledge of faith through Christ’s teaching; set in the context of our caring, Catholic environment.
work in partnership with local Churches and develop positive relationships with the wider community.
review the school's progress regularly, identifying and celebrating successes and planning and acting upon areas for development.

We provide a curriculum which will:

- *Inspire and encourage all children’s’ enthusiasm, imagination and interest in order to develop skills across all areas of learning experience.*
- *Plan and prepare rich learning opportunities in order to increase knowledge, develop reasoning skills and encourage resilience when approaching challenges.*
- *Encourage our children to be **ambitious and capable learners** and enable them to develop their spiritual and moral awareness.*
- *Assist our children to live as **ethical, informed citizens**, working with others in our school’s community and beyond.*

- *Enable our children to become **enterprising and creative contributors** through imaginative, entrepreneurial and innovative learning experiences.*
- *Help our children to become **healthy and confident individuals** through provision of a range of quality learning experiences, both indoors and outdoors.*

The Governors

The Governors of the school are responsible for the staffing, finance, premises, curriculum and future planning of the school and work very closely with the Headteacher in making decisions about school life.

As the school is a Voluntary Aided school of the Catholic Church, the Bishop appoints Foundation Governors who form the majority group among the Governors. The policy of admission to the school must be one that gives priority to the children of parents who are members of the Catholic Church. The Governing Body has the support and guidance of the Diocesan Education team.

Chairperson/Foundation Governor	Peter Mc Glory
Vice Chairperson/ Foundation Governor	Aoife Green
Foundation Governors	Alessandra Anonam Peter McGlory Father Innocent Ebonyi Father John Ewelina Dutka Vacancy
Parent Governor	Jessica Sanford
Town Councillor	Carol Marubbi
County Councillor	Angie O'Grady
Teacher Governor	Victoria Flynn
Staff Governor	Clere Harris
Headteacher	Lucy Phillips
Clerk to Governors	Ioan Ap Dewi

Staff – September 2025

Role	Staff member
Headteacher and ALNCo	Mrs Phillips
Deputy Headteacher and ALNCo	Mrs McManus
ALNCo	Miss Flynn
Nursery, Reception, Year 1 and Year 2 Staff	Miss Flynn Mrs Bridges Miss Harris Mrs Doran Ms Strugalska
Year 3,4,5 and 6 staff	Mrs Jones Mrs McManus

Support Staff

School Secretary:	Miss Palczykiewicz
School Meals:	Miss Palczykiewicz
Caretaker:	Mr Rivers
Cleaner:	Mrs Brown
School meals team:	Mrs Lumby and Mrs Rodgers
Mid-Day Supervisors:	Mrs Doran Miss Harris

Breakfast Club:

Cook:	Mrs Lumby
Supervisors:	Miss Harris, Mrs Phillips, Miss Strugalska

Admissions Policy

The school caters for children from Nursery (3 years) to Year 6 (11 years)

The school is a Voluntary Aided Catholic Co-Educational Primary Day School maintained by the LA and the Diocese of Wrexham in accordance

with the relevant legislation. Blessed William Davies School serves the following parishes:

Our Lady Star of the Sea, Llandudno

Most Holy Family, Llandudno Junction

St. Mary of the Angels, Llanfairfechan

Y Bugail Da, Llanrwst

St Michael and All Angels, Conwy

Applications are accepted from families of all faiths and none. If oversubscribed, the oversubscription criteria will be used.

A place in our part time Nursery does not guarantee a place in our Reception class.

Pupils with Disabilities

The Governing Body recognises its duty to ensure that pupils with disabilities are not treated less favourably than other children.

All pupils have equal access to all aspects of school life. When considering the needs of a child with a disability, the school will take a sympathetic approach and make reasonable adjustments to meet the particular needs of that child.

We will do all we can to develop and sustain a safe and secure environment where all individuals are encouraged to learn and achieve their true potential.

We will endeavour to ensure that any disabled pupils are fully integrated into the school community. We will also endeavour to make reasonable adjustments to ensure that any disabled parents or carers are catered for.

The Organisation of the School Day

	Nursery	Reception – Year 6
Morning session:	8.55am – 11.20am	8.45am – 12.00pm

Afternoon session	1.00pm – 3.20pm	1.00pm – 3.20pm
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Regular breaks and outdoor learning sessions are part of every school day. We ask that you ensure that your child is at school on time and collected promptly at the end of the day. Should unforeseen or exceptional circumstances prevent this, please telephone to let us know. Please also let us know which adults are allowed to pick your child up from school.

Attendance:

Parents are requested to telephone the school as soon as possible on the first morning of absence. If no contact is received, school will contact the parents/ carers by telephone **on the first morning of absence.**

All absences from school must be explained by the parent/carer. The Headteacher will then decide whether to authorise the absence or not.

Absences from school will be authorised for the following reasons:

Sickness
Unavoidable dental/medical appointments
Exceptional family circumstances such as
 Bereavement as listed in the leave of absence
 form
 Days of religious observation.

Absence from school will **not** be authorised for the following reasons:

Shopping
 Haircuts
 Missed bus
 Oversleeping
 Lack of uniform
 Birthdays.
 Holidays

N.B. All medical/dental appointments should be made outside of school hours as far as possible.

An explanation is required for **every** absence. If one is not forthcoming the absence will be treated as unauthorised.

Leaves of absence during term time

In law, families have to apply for permission in advance to withdraw pupils from school. All requests for leaves of absence must be in writing. The appropriate forms are available from the school office. The Headteacher and Governors will only agree to a leave of absence during any one school year in **exceptional circumstances** and for a maximum of 10 school days or 20 sessions. Where families fail to apply for

permission, the time taken will be treated as unauthorised absence from school.

School Meals

Delicious and nutritionally balanced school meals are offered from our school kitchen. School meals are free of charge to all pupils.

From September 2023: If you are in receipt of certain benefits, you may be eligible to apply for Free School Meals support. Form PY1 is available on request from school. Obviously, this procedure is strictly confidential.

Children may also choose to bring a packed lunch from home. Please note that due to allergy risks, packed lunches should **not** contain any nuts or products containing nuts. This includes items containing Nutella and chocolate spread made from hazelnuts.

OUR CURRICULUM

Our school cannot succeed without the support of our families. We therefore urge you to take an interest in your children's education and to support our school in its work and its public activities.

Parents or carers who wish to discuss any aspect of their children's education can arrange to do so by contacting the Headteacher by letter, email or telephone.

Essential skills are integral to all areas of the curriculum and are acquired through a balance between independent learning and teacher intervention and direction. The children will be taught mainly through the medium of English with Cymraeg (Welsh) taught as an additional language. Cymraeg has a high priority in our school and our aim is to work towards bilingualism. This curriculum policy is set within the context of our Mission Statement and a framework that expects and seeks to attain high achievement from all pupils. We are currently working towards our Gwobr Arian (silver award) in Cymraeg.

Each class is organised for learning, using a range of teaching and learning strategies, the class may be taught as a whole, the children may work in groups, in pairs or individually. Work will be set according to the child's individual progress and in response to particular strengths or areas for development. The school has formulated a curricular framework with our Catholic curriculum at its heart. We are currently

developing and changing our planning and provision as we work within the Curriculum for Wales framework.

We aim to offer a broad and balanced curriculum which promotes the spiritual, moral, mental and physical development of pupils at the school and which will prepare the children for the opportunities, responsibilities and experiences of adult life.

RELIGIOUS EDUCATION, VALUES AND ETHICS

We are a Catholic school and Religious Education Values and Ethics is a core subject allocated 10% of the learning timetable. Our curriculum R.E.V.E. planning forms the basis of all parts of the wider curriculum for Wales. We are supported by the Diocesan R.E. Education team and we follow the guidelines for assessment as given by the Diocese.

COLLECTIVE WORSHIP

We have a detailed programme of collective worship which we organise under the heading 'Celebration of the Word.' Our celebrations may be as a class, a key stage or as a whole school. The theme of our celebrations of the Word is based around Gospel teaching and is often inspired by our R.E.V.E. topic or an aspect of the liturgical year. We have Mass in school regularly in class, as a whole school, in school, at Church or online.

PERSONAL AND SOCIAL DEVELOPMENT

Our school ethos emphasises caring and considerate attitudes inspired by Gospel values. We develop respect for the individual, value achievements and enable children to make a positive contribution to, and live harmoniously with, others in the community. Opportunities are provided for responding to the needs of others by supporting charities and appeals both on a local and international level.

As part of our provision of the Health and Well-being area of learning experience and in Personal, Social and Health Education lessons, we provide opportunities for children to increase their understanding about their bodies and how they work, hygiene, diet, fitness, use/misuse of drugs, healthy lifestyles, their personal responsibility for achieving this and factors which promote it. As a fundamental part of the personal, social and emotional development of the child, a programme for

relationships and sex education is planned using Ten:Ten R.S.E. programme and 'Journey in Love'. These programmes consider the maturity levels of the children and are integrated into cross-curricular topics. Our R.S.E. provision is supported by our Diocese and has the full approval of our Bishop. Parents and carers are welcome to view these resources at school.

ADDITIONAL LEARNING NEEDS (ALN)

We aim to deliver equal curriculum opportunities for children with disabilities and/or additional learning needs and therefore fulfil all children's entitlement to learning support. This will enable all children to participate in school life, whatever their individual needs. The school accepts that some children require special long or short term provision for their educational needs. Learners needs are identified by the class teacher in co-operation with parents and carers and referred to the ALN Co-ordinators. Support is then agreed and arranged within school or with the help of outside agencies.

Progress is reviewed regularly and One Page Profiles and in certain instances, Individual Development Plans, are prepared for those who receive extra help. We use the Eclipse system to plan and record this provision. Parents and carers are kept informed when children need extra help and at each stage of the process. Continuing from September 2023, the ALN system will be undergoing changes and all those involved will be kept informed of these changes.

A report on the ALN provision in the school is provided annually to the parents by the Governors. ALN provision continues to undergo a period of change and school is accessing training and resources to keep in line with these changes and emerging needs of learners.

CYMRAEG

Cymraeg is taught as part of our daily curriculum and, as a school, we are working towards our Gwobr Arian (Silver) award as part of our Cymraeg Campus work in line with the Siarter Iaith. This work aims to increase the amount of spoken, read and written Cymraeg used by children and staff in our school both within lessons and outside the classroom. We have an active Criw Cymraeg and we are currently developing our Clwb Cymraeg learning spaces to raise the profile of spoken Cymraeg even further.

School Uniform

WINTER/SPRING	SUMMER	P.E. AND OUTDOOR LEARNING
White shirt with collar and school tie	As winter /spring or	Plain white t shirt
White polo shirt		Plain black shorts
Maroon jumper or cardigan	Charcoal grey shorts	Plain black joggers
Plain socks or tights	Maroon and white gingham summer dress	Plain black tracksuit bottoms
		Plain black leggings
Charcoal grey trousers		Plain maroon or black hoodie
Charcoal grey skirt		Plain socks
Charcoal grey pinafore		Black P.E. pumps
Black shoes		Black trainers

Maroon school sweatshirts, cardigans and hoodies with school logo are **not** compulsory but are available to purchase from Uniformed (formerly School Talk), 24 Madoc Street in Llandudno. School ties are available to purchase from school if you wish.

Please remember to label all items with your child's name.

Medical Care

The school is supported by the School medical service and you will be invited to register your child as part of this service. Your child will be monitored (height, weight etc.). Vision, dental and hearing tests are also carried out at the school. Our School Nurses hold regular drop in sessions in school and in the local area and work closely with families and keep them informed of their support provision.

If a child is unwell and receiving medication from the doctor, then families should consider very carefully whether or not their child should be

attending school. Medication cannot usually be given in school. However, should a life threatening situation arise, medication will be administered. We have a process to follow and a form to be filled in for parents and carers should medicine need to be administered in school. Parents and carers should contact the school office to discuss this matter if necessary.

Headlice

If you find that your child has contracted headlice they should be treated immediately. Families are asked to check their child's hair on a **daily** basis. Regular combing with a 'nit comb' and conditioner can help. If families experience recurring problems, please contact the school nurse, for further help and advice

Healthy Snacks

As part of our Healthy School programme, we are strict about break time snacks being fruit or vegetables only. Children may bring fruit or vegetables as snacks and should also bring a bottle of water which can be refilled at school.

Jewellery

A wristwatch is allowed. It is better not to wear earrings for school but if children have pierced ears, they should wear small studs or small sleeper earrings. These should be removed or covered up for P.E. lessons.

Hair

Long hair should be tied back at all times.

Charging Policy

The Governors have agreed the following policy:

School Visits: Families will be asked to make a voluntary contribution towards the cost of educational visits during term time. If not enough contributions are forthcoming, the proposed trip may have to be cancelled, as the school budget cannot cover all the costs involved.

Swimming: Families will be asked for a voluntary contribution per journey towards the cost of supplying transport (where appropriate) for the children to and from the swimming baths.

Residential Trips: The school offers the older children the opportunity of a residential visit to either Glan Llyn or Nant Bwlch yr Haearn. Families are asked to make a contribution to the cost of this visit. Parents receiving certain benefits may be able to claim remission of fees.

Music Tuition: In order to maintain the range of music tuition currently available, parents are asked to pay in advance for lessons using the Music Service's system. Lessons are available to children from Year 2- 6. The lessons booked will be delivered by peripatetic music teachers. Families receiving certain benefits may be able to access free music lessons

Travel Policy

If the pupils are taken out of school then coaches with seat belts are always used. Booster seats are available for use in staff cars which are insured to carry pupils.

To help us address Road Safety all pupils follow the Kerbcraft Scheme when they are in Year 1. Pupils in Year 5 and 6 may also access Cycling proficiency training

Extra Curricular Activities

Extra curricular activities usually run in six week blocks. These include:

Netball	Lego League	Rosary
Football	Prayer group	STEM
Athletics	Clwb Cymraeg	Clwb Crefft
Art	Gardening	
Club Coginio	Chess	
Choir	Clwb Lego	

AFTER SCHOOL CLUB

Blessed William Davies Playclub After School Club provision runs from Monday to Thursday. Children from Nursery to Year 6 may attend until 5.45pm. Sessions must be paid for in advance. Payment details are available from Claire Marshall at Playclub or the school office.

CLWB HAF/ CLWB GWYLIAU

Blessed William Davies Playclub run during school holidays, usually on week days from 9am – 3pm. Children bring their own packed lunch and are provided with a morning and afternoon snack. Sessions must be booked and paid for in advance. Holiday sessions only go ahead if there is sufficient demand. Details are available from Claire Marshall at Playclub or the school office.

SPORT

Our school takes part in local, Diocesan and National sporting competitions. Pupils are also given the opportunity of taking part in residential, educational experiences.

Our school prioritises Health and Well-being and all pupils are encouraged to participate in the various sporting activities offered throughout the year. Examples include orienteering, football, netball, tag rugby, cricket, hockey, swimming, the Commonwealth Games and tennis.

Homework

When homework is set, it is usually to reinforce a new area of learning or help to overcome a particular problem. Homework may be given to enable children to complete unfinished work, practise spellings, gather materials or research information for class work. Daily homework tasks include reading and multiplication tables practice and children can access regular revision and practice tasks using their Hwb account.

Dropping off and picking up

Families who drop off or collect their children by car should not park, stop, wait or drop off on the designated yellow **“SCHOOL KEEP CLEAR”** zig-zagged area outside the school gates. Drivers should not park, stop, wait or drop off on the double yellow lines opposite school. Drivets should adhere to the ‘No idling’ rules and turn off their engine while waiting. We appreciate your support in keeping our children safe by abiding by these rules. Parking further away and walking is always much better for traffic and safety.

Dogs on the School Premises

Dogs are not allowed on the school premises (except for guide and hearing dogs).

No Smoking

Please do not smoke or vape on any part of the school premises or at the school gates.

Friends of the School

Our ‘Friends of the School’ group is always ready to welcome new members. Family members can volunteer their time to help with fund-

raising and organising school events. Information about this group is available from school.

Transport

Taxis are provided to transport the children as the school covers a wide catchment area. Children attending Catholic schools are entitled to **FREE TRANSPORT** if living beyond 2 miles from the school.

If you wish to apply, please check Conwy County Council website for details or contact the School Transport Section, Education Dept., Coed Pella, Colwyn Bay. You can also ask for an application form from the school office.

Transfer Arrangements

Within the catchment area of the school, pupils may make an online application to transfer to Christ the Word School in Rhyl, to continue their Catholic education or any of the local secondary schools. Close liaison is maintained between all local schools so that a smooth transition takes place when your child moves on to continue their education. You may contact the School Transport Section using the details above if you wish to use their service for your child's transport to Christ the Word.

Parental Responsibility

It is important that your child feels confident about coming to school. The school wants an effective partnership with parents by valuing your help in the following ways:

- Coming to school on time both at the beginning and end of the day. School is open from 8.45am. The bell for registration rings at 8.55am.
- Getting to know your child's teachers so that you can share in their achievements and concerns.
- Attending all Open Evenings and parent/ carer appointments.
- Reading regularly at home with your child.
- Ensuring that homework is completed and returned to school.
- Checking information sent via Parentpay emails and Twitter and reading any letters that your child brings home
- Keeping us informed of any changes to circumstances which may affect your child at school.
- Taking your child to Mass and visiting Church.
- Praying together and talking about the Gospels at home

Effective partnerships with parents and carers help all children to make the most of school life and encourage positive attitudes and successful learning.

Parental Concerns/Complaints Procedure

If you have any concerns, you are encouraged to raise them initially with the Headteacher who will be able to discuss them either there and then or at a mutually agreed time.

The Local Education Authority, in accordance with the requirement of the Secretary of State, under Section 23 of the 1988 Education Reform Act, has established a procedure to consider complaints concerning the way schools' Governing Bodies and the Education Authorities act in relation to the school's curriculum and other related matters. This procedure is outlined in a document in Welsh and English, which is available from the Education Authority.

It is emphasised, however, that many complaints can be dealt with quickly and effectively by informal consideration based on discussions with the Headteacher. This is the first reasonable step, and the Governing Body would expect that this step would have been completed before presenting the complaint formally in exceptional cases.

An appointment can be made to discuss any complaint with the Headteacher by contacting the school.

Open Evenings

Open Evenings will take place each term when parents will have the opportunity to talk to the class teachers about their child's well-being and progress and to discuss their report in the Summer term. These may be in person, by telephone or via video call.

Health, Safety & Security

For our own records it is important that we know the full name of the child, the names of the parents or carers. Early in the new term we will send home a form seeking details about name, address, telephone numbers, etc. We ask your co-operation in returning this promptly. In addition, prompt notification as to any subsequent changes will be most helpful.

Medical information is also very important in that it gives a clear picture of the child and of any particular difficulties they may be experiencing. Parents and carers are expected to list the name and address of the family doctor.

Despite every effort, care and concern, it is possible that your child may become ill whilst at school or have an accident. Minor accidents and illness are dealt with in school and the incident recorded.

From time to time it may be necessary to contact parents quickly, therefore we need to know your home telephone number and, where appropriate, that of your work place. We also request at least one other emergency contact number in case you are not contactable. Injuries requiring further treatment require immediate consultation with you. For more serious injuries / incidents emergency accident procedures are set into operation.

Please ensure school has up to date information with regard to your contact details.

Children who have asthma keep their inhaler and spacer in school. Inhalers need to be clearly labelled. If there are medical circumstances which affect your child please discuss these with the Headteacher as soon as possible.

The school is responsible for the safety and security of your child during school hours. If you intend to withdraw your child from school during school hours e.g. to visit the dentist or doctor, please inform your child's class teacher in advance. If you think you may be delayed in collecting your child at home time, please contact the school to let us know of any changes in arrangements you have made.

A member of staff is always on duty each morning from 8.20am for breakfast club and from 8.45 a.m. to welcome the children.

2 Midday Supervisors and at least one other member of staff are on duty during the lunch break.

Equal Opportunities

At Ysgol Bendigaid William Davies, we are aware that equal opportunities should be given to all pupils. The chance to develop as an independent and unique child of God is essential for all pupils.

The Governing Body in partnership with the Diocese and LEA supports the LEA's policy on Equal Opportunities and welcomes its duties under the Race Relations (Amendments) Act 2000. We seek to enable the children understand and appreciate the multi-cultural nature of society and cultural diversity.

Child Protection Procedures

Ysgol Bendigaid William Davies recognises that Child Protection is a statutory duty within all schools. The safeguarding, well-being and protection of all children is of paramount importance to all members of staff. If there are any significant concerns about any child, staff are required to report them to the designated safeguarding lead. We hope that parents and children will feel free to talk about any concerns and will see school as a safe place especially if there are any difficulties at home. We have a policy of partnership between home and school but, with child protection issues, our first and only responsibility is to the child. This means that families may not be consulted in some instances if concerns are such that referral must be made.

Term Dates 2026 - 2027

Dechrau Tymor yr Hydref/ Start of the Autumn Term	HMS Teacher Training Days: Tuesday 1 st & Wednesday 2 nd September 2026 School re-opens for pupils: Thursday 3 rd September 2026
Hanner Tymor yr Hydref/ Autumn Half Term dates	School closes for pupils: Friday 23 rd October 2026 School re-opens for pupils: Monday 2 nd November 2026
Diwedd Tymor yr Hydref/ End of Autumn Term	School closes for pupils: Friday 18 ^h December 2026
Dechrau Tymor y Gwanwyn/ Start of the Spring Term	HMS Teacher Training Day: Monday 4 th January 2027 School re-opens for pupils: Tuesday 5 th January 2027

Hanner Tymor y Gwanwyn/ Spring Half Term dates	School closes for pupils: Friday 5 th February 2027 School re-opens for pupils: Monday 15 th February 2027
Diwedd Tymor y Gwanwyn/ End of the Spring Term	School closes for pupils: Friday 19 th March 2027
Dechrau Tymor yr Haf/ Start of the Summer Term	HMS Teacher Training Day: Monday 5 th April 2027 School re-opens for pupils: Tuesday 6 th April 2027
Hanner Tymor yr Haf Summer Half Term dates	School closed: Friday 28 th May 2027 Bank Holiday Monday 31 st May 2027 School re-opens for pupils: Monday 6 th June 2027
Hanner Tymor yr Haf Summer Half Term dates	School closes for pupils: Friday 16 th July 2027
End of Term	HMS Teacher Training Day: Monday 19 th July 2027 Tuesday 20 th July 2027

ALL DATES SUBJECT TO CHANGE

Please contact school if you have any questions and we will be happy to help. 01492 875930

You can follow us on X - [@blessed_davies](#)

Our website can be accessed at www.bwilliamdavs.conwy.sch.uk

All children have a Seesaw account and parents and carers can access this via an initial QR code shared by the class teacher.